

February 2010 BASC Treasurer's Report
Accrual Basis Budget Analysis

Revenue:

	Feb-10	Jan-Dec 2010	Budget	% of Budget
Donations from Groups	473.82	712.17		
Literature Revenue	646.85	1,233.58		
Activities Revenue	485.00	505.00		
Hat Sales				
H&I Fundraising				
Misc				
TOTAL REVENUE	1,605.67	2,450.75	0.00	

Expense:

	Feb-10	Jan-Dec 2010	Budget	% of Budget
Activities Expense				
12/09 B Family Holiday		118.27	0.00	
2/20/10 Hearts & Hugs	351.86	351.86	300.00	117.29%
3/10 Bowling for Newcomers				
3/27/10 Hug-A-Fool			280.00	0.0%
5/10 Open Mic Night			50.00	0.0%
6/5/10 Picnic at the NA Corral	83.00	83.00	220.00	37.73%
7/17/10 Luau Grillout	83.00	83.00	150.00	55.33%
8/14/10 Janesville Pic Nic			150.00	0.0%
9/3/10 Primary Purpose Campout	260.00	260.00	300.00	86.67%
10/30/10 Halloween Bash			280.00	0.0%
11/10 Sing-a-long			50.00	0.0%
12/24/10 B Family Holiday			230.00	0.0%
12/31/10 New Year Celebration			240.00	0.0%
Literature				
Merchandise	389.00	389.00		
Activities Total	1,166.86	1,285.13	2,250.00	57.12%

Literature Orders	1,031.71	1,792.77
Misc. Literature Supplies		
Special Needs		

Hospitals & Institutions	144.52	203.03	1,800.00	11.28%
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Telephone Service	19.53	39.06	234.36	16.67%
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Donations

WRSC	0.00	348.72
NAWS	0.00	87.17

Administrative Committee

P.O. Box Service (pd 12/13/09)			70.00	0.0%
Conference Room Rental (pd 12/13/09)			120.00	0.0%
Treasurer's Supplies			50.00	
Printing Costs	118.69	118.69		
Web Site				
Bank Fee	5.00	10.00	60.00	16.67%
RCM Regional Meetings				
Lodging			792.00	0.0%
Mileage	21.60	21.60	248.00	8.71%
Copies				
Admin Committee Total	145.29	150.29	1,340.00	11.22%

Jan-10	Jan-Dec 2010	Budget	% of Budget
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Public Information

Literature				
Initial Mailings				
Quarterly Mailings				
Panel Presentations				
IP Project				
Booth Events				
Other (Printing)				
Public Information Total				

Outreach

Literature	140.78	140.78		
New Group Packets	40.00	40.00		
GSR Packets				
Mileage				
Miscellaneous Printing	100.00	100.00		
Outreach Total	280.78	280.78		

TOTAL EXPENSE	2,788.69	4,186.95	5,624.36	74.44%
NET REVENUE	-1,183.02	-1,736.20		

Notes: This month had several unexpected turns. Major unexpected expenses included reimbursement to Pat O'B. for Summer/Fall Reservation Fees totaling \$426.00. There was also a past due balance on our literature orders of \$371.60. That past due balance, combined with this month's total literature order of \$1255.13, allowed me to only pay \$1000. toward our literature account, leaving a balance of \$626.73 still due. Our checking account balance is \$767.67 under our working reserve, and that is very concerning and not within standard policy and procedure. However, I believe that this month's large literature order is an aberration (2009 monthly ave. \$464.), our literature reserve is now satisfactory, and that this large lit order will produce immediate revenue (since many lit items for groups last month were not able to be filled). The average monthly income from 2009 was \$907., and \$1606. was the income from February 2010. Forecast expenses for March include \$280 budgeted for Hug-A-Fool, \$246 budgeted for RCM Regional Meeting, approx. \$150 budgeted to H&I, \$19.53 phone, \$5. bank fee, and \$626.73 past due on literature orders = \$1327.26. These expenses could possibly be covered by March income, but the March lit order would need to be minimal. April will then not have an activity expense, an RCM Regional Mtg, or a lit past due payment. In April, our Working Reserve should be completely replenished, and I will have had a chance to analyze our budget and recommend a more prudent reserve.